

Thomas MacLaren State Charter School
Board of Directors Meeting
July 26, 2018
Minutes

APPROVED

The meeting took place at Thomas MacLaren School, 1702 North Murray Boulevard, Colorado Springs, CO 80915.

- I. **Call to Order:** Mrs. Nussbaum called the meeting to order at 4:05 p.m.
 - A. **Roll Call:** Present: Mrs. Melissa Nussbaum, Mr. Tim Fuller, Mr. Tim Seibert, Mrs. Hannah Parsons and Mr. Paul von Boeck. Mr. Sam Edwards and Ms. Diane Borre were absent. Also present were Mrs. Mary Faith Hall, Executive Director, Mr. Ben LaBadie, Assistant Head of Upper School, Mrs. Angie Stattman, Business Manager, Mrs. Katherine Brophy, Director of Communications, Mrs. Deanna Finch, Administrative Assistant and Mr. Eric Hall, Founder. One MacLaren parent was also in attendance.
 - B. **Public Comment:** None.
 - C. **Approval of Agenda:** Mr. Seibert motioned, Mr. von Boeck seconded. Unanimous approval.
 - D. **Approval of Minutes:** Mr. Seibert motioned, Mr. von Boeck seconded. Unanimous approval of the May minutes.

- II. **Board Training/Development**
 - A. **Board Module Training:** Mr. Hall spent time explaining the pertinent points that are highlighted in the following training modules: Policy Development, Sunshine Laws and Charter School Waivers.

- III. **Policy Review**
 - A. **Student Club Fees:** Mrs. Hall reminded the Board that they already approved the Mandatory Fee Schedule in May. She is now asking for approval for the Voluntary Fee Schedule. She went on to explain the athletic and club fees, and that we are allowed to use a sliding scale for those students who qualify for Free or Reduced Price Lunch. These fees only pertain to the Upper School. Mrs. Parsons motioned to approve, Mr. Fuller seconded. Unanimous approval.

- IV. **Status Reports**
 - A. **Head of School:** Mrs. Hall told the Board that it has been busy! She highlighted many of the improvements to the property that have occurred this summer, as well as the hiring of 55 new employees. We are coming into our 10th year as a school, so we are planning events (MacLaren Society and others) to celebrate that. Mrs. Oram is coordinating those events. Mrs. Hall noted that some of the staff only took a few days off this summer but even with all the hard work and long days, morale seems to be high. Enrollment is fluid right now.
 - B. **Dashboard:** As we begin the new school year, Mrs. Hall asked the Board if there were any new metrics that they would like to see tracked on the Dashboard, or if

there are any they would like to see removed. A discussion ensued and Mrs. Hall took note of the wishes of the Board. She will make changes accordingly.

C. Facility Update: Mrs. Hall will give the Board of tour of the buildings after the meeting has concluded. There are also facility updates listed in the Head of School Report in their Board Packet.

D. Finance Committee:

1. May/June Financial Statements: Mrs. Stattman highlighted the June statements in particular, explaining some of the entries on the Balance Sheet and Statement of Operations.

V. Announcements

A. Next Regularly Scheduled Meeting: August 23, 2018

VI. Adjournment

1. Motion to Adjourn: Motioned by Mr. Seibert, seconded by Mr. von Boeck. Adjourned at 4:55 p.m.

Respectfully submitted by:

Katherine A. Brophy, Minutes Recorder

Date